

JOB DESCRIPTION

Job Title	Study Nurse
Department	Clinical Operations
Specific Tasks	<ul style="list-style-type: none"> • To perform any technical and administrative functions as education & training allows; including any medication administration as required by the protocol and in accordance with implemented procedures, SOP's, GLP, GCP regulations and the all-regulatory bodies. • To conduct the Inform Consent process and ongoing communication of study information to subjects. • To ensure subjects are efficiently monitored and that safety requirements or actions are implemented as necessary. • To report every adverse event, irregularity or non-compliance that occurs during the study. • To ensure that all documentation is accurate. • To ensure liaisons with physicians as necessary. • To assist on training as assigned. To perform any other study related tasks as required or any additional duties as professional qualifications and training allows
Reports to	Director of Clinical Development and Operations
Communications	To interact with physicians, Clinical Study Managers, and Supervisors.
Requirements	<ul style="list-style-type: none"> • Education: RN with current registration with regulatory body in Ontario. • Current BCLS & First Aid certification, ACLS & GCP an asset • Flexible hours depending on business requirements. • Rotating shifts and weekend requirements. • 1-2 years work experience in a CRO (preferably in conducting Phase I /Bioequivalence clinical trials) • Excellent problem solving, communication, multitasking and interpersonal skills • Excellent in Microsoft word and excel. Solid conflict resolution skills • Good analytical and problem solving skills • Very organized, detail-oriented and able to multi-task • Good interpersonal and customer service skills

This job description should not be constructed to imply that these requirements are the only duties, responsibilities and qualifications for this position. Employee may be required to follow any additional related instructions, acquire job skills and perform other related work if deemed necessary.